



ONEIDA COUNTY COMMISSIONERS

BILL LEWIS, CHAIRMAN – BRIAN JEPPSEN-KEN ELIASON

10 COURT STREET, MALAD, IDAHO 83252

Meeting Agenda

March 27th, 2023

Meeting location – 459 South Main Street
Event Center Conference room

9:00 A.M.	Consent agenda; payment of claims and approve meeting minutes	Action item
	Hospital line of credit John Williams	Action item
	Historical preservation committee Jean Thomas	
	consulting agreement for professional services; American Legion bld.	Action item
	Deep Creek flood prevention	Action item
	Grant modification with U.S. Forest Service Sheriff Jones	Action item
	Airport fuel credit application Treasurer Love	Action item
	Event center rental Bryon Lyons	
	Event center flowers Commissioner Eliason	Action item
	Event center improvements/upgrades T. Richardson	Action item
	Release of Escrow for O'hana Meadows Subdivision R. Neal	Action item
	Development code/zoning maps. Charles Nelson	
	Property tax exemption for Presbyterian church of Malad	Action item
11:00	Grant money - fair board/4-H -- for horse stalls S. Fonnesbeck	Action item
	Update on the sign ordered for the event center S. Fonnesbeck	Action item
	Extension office class fees and expenses S. Fonnesbeck	Action item
	Extension agent - annual conference expenses and reimbursement	Action item
	Election precincts	Action item
	City/County kindness proclamation	Action item
	Oneida County Policies	Action item
	Forest Service permit renewal for Deep Creek	Action item



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Meeting minutes for March 27th, 2023

Commissioners in attendance: Bill Lewis, Ken Eliason, Brian Jepps

The meeting was opened with the Pledge of Allegiance and pray offered by commissioner Eliason

Commissioner Lewis called for a review of the agenda.

Commissioner Lewis made the motion to add airport weather station to the agenda for discussion.

Commissioner Eliason seconded. All commissioners approved and the motion carried.

Commissioner Eliason made the motion to approve the consent agenda consisting of the payment of claims and the approval of meeting minutes.

Commissioner Jepps seconded. All commissioners approved and the motion carried.

Hospital line of credit – for several years the hospital has been authorized by the commissioners to open a line of credit with Ireland Bank. Administrator John Williams reported that the hospital is financially in a better place however he would like to keep this line of credit open. He reported that they have a \$300,000.00 time CD with the bank and anticipated that this would cover the collateral needed for the line of credit however the bank requires commissioner approval and signature. This year Mr. Williams would like to increase the amount from \$150,000.00 to \$300,000.00.

Commissioner Jepps made the motion to renew the hospital line of credit from Ireland Bank and to increase the amount to \$300,000.00 dollars.

Commissioner Eliason seconded. All commissioners approved and the motion carried.

Historic Preservation – Jean Thomas, chairperson for the counties Certified Local Government committee, is working with the American Legion to have their building placed on the national register. A grant in the amount of \$6,000.00 dollars has been received for this purpose. Ms. Thomas came before the board seeking approval to hire Kirk Huffaker to research the history and complete the nomination form as prescribed by the Idaho State Historic Preservation Office.

Commissioner Eliason made the motion to hire Kirk Huffaker to help with the necessary requirements for placing the American Legion on the national register.

Commissioner Jepps seconded. All commissioners approved and the motion carried.

Deep Creek flood prevention – Deep Creek irrigation board members Jared Simpson and Kirk Corbridge shared their concerns with the commissioners regarding the potential of spring flooding. They reported plans to begin discharging water from the reservoir in anticipation of the snow melt. The discharge will also help clear the creek beds and culverts in advance, should they need to increase the flow later in

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the spring. It was stated that there is a significantly higher amount of water in the mountains and if it melts too quickly, the possibility of flooding will significantly increase.

Road and bridge will monitor the culverts to ensure they do not become blocked. Chairman Lewis also stated that the State Road department should be notified as the water flows under Interstate 15.

Mr. Simpson made the request for road and bridge to grade the road across the Deep Creek Dam to allow for better access as they monitor the water levels throughout the spring.

Law enforcement agreement with the Forest Service – an agreement has been signed whereby the Forest Service will pay the county to have law enforcement patrol preselected camp sites. A modification has been suggested by the Forest Service to increase the amount available from \$5,000.00 to \$10,000.00 dollars.

Commissioner Eliason made the motion to approve the modification of the Forest Service agreement to law enforcement to patrol their camp grounds.

Commissioner Jepsen seconded. All commissioners approved and the motion carried.

Airport Fuel Credit application – This application will allow the airport to purchase fuel from AV fuel with payment being made direct from the Treasurer. AV fuel is our current supplier and this action will streamline the payment process for future purchases.

Commissioner Jepsen made the motion to approve the AF fuel application for credit.

Commissioner Eliason seconded. All commissioners approved and the motion carried.

Event Center rental – Bryon Lyons expressed concern with the parking area due to the spring runoff. He has scheduled the building for the first weekend in April and would like the commissioners to help ensure the water will not be an issue for customer parking. The commissioners did not have a solution.

Event center flowers – Commissioner Eliason stated that the \$175.00 dollars approved for flowers in the last meeting was not going to be sufficient to fill all the planters. This report comes from the fair board. They have asked for an additional \$175.00 to \$200.00 dollars. Commissioner Lewis stated that they need to stay within the budget and approval of any other amount would only take money from another expense. Two people in the audience, Leigh Love and Charles Nielson, volunteered to donate the additional money.

Event center improvements – Building official Tory Richardson spoke to the commissioners about fencing around the HVAC unit on the south side of the building, changing the contract for pest control to a local company and hauling gravel in to be placed around the building in the low spots.

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The commissioners asked for additional bids for the fencing and to have Tory review the pest control contract to make sure they are comparable and adequate for the building needs. He will also speak with road and bridge concerning the gravel around the building.

Rhonda Neal reported that the O'hana subdivision has completed all requirements made by the county and is requesting the escrow be released. She further reported her communication with county attorney Brower and stated that he was in favor of the action.

Commissioner Jepsen made the motion to release the O'Hana subdivision escrow. Commissioner Eliason seconded. All commissioners approved and the motion carried.

Charles Nielson made the recommendation to the commissioners on changing the county zoning map to include a few more options for development. He stated that currently everything is categorized as agriculture and the process to rezone would take several months. The commissioners took his recommendation and stated that the Development code was currently under review with possible changes coming.

Toni Werk spoke to the commissioners about tax exemptions for the Presbyterian Church. Currently they receive the exemption however there is a home on the property that is in question because it is under a rental agreement. Mrs. Werk read a letter provided to the commissioners outlining several reasons why she thought the exemption would still be allowed. Commissioner Lewis stated the need to have county attorney Brower review and provide legal council on the issue.

Extension agent Fannesbeck, along with the fair board and high school rodeo club, applied for and received a \$2,000.00 grant to be used for horse stalls. The portable stalls they are looking at cost about \$2,500.00 dollars each and the grant money must be spent by November 1st. Sawyer acknowledged the fact the one stall would not make much difference and has asked the commissioners for funding to help purchase three or four stalls.

Commissioner Lewis asked if the racing commission had been approached about helping with the cost. He then stated that it would be his preference to table the discussion until other priority projects have been addressed to ensure if funding is available.

Other items addressed – The sign, ordered for the event center, is ready for pickup. Instructional classes, offered by the extension office, are charging for materials. Sawyer has spoken with the clerk and it was determined that this money should pass through the county however this will cause his budget line for supplies to be overdrawn. He has asked the commissioners for approval to exceed this budget line due to unanticipated revenues.



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Commissioner Jepsen made the motion to approve the additional expenses for instructional classes. Commissioner Eliason seconded. All commissioners approved and the motion carried.

Sawyer will be attending the annual extension educator training. The cost was not included in his budget and he may exceed the amount allowed however the University of Idaho will contribute \$500.00 dollars towards the over all cost. His has made the request to be allow to exceed the travel budge line with the acknowledgement that the short fall will be covered by the U of I grant.

Commissioner Jepsen made the motion to approve the expense for the annual extension agent conference.

Commissioner Eliason seconded. All commissioners approved and the motion carried.

Election precincts – The commissioners are looking at the precincts and how they have been formed. Commissioner Lewis stated that citizens have questioned why the precincts are not more equal in population. Commissioner Lewis further stated that no decision should be made without including the county prosecutor. Larry Oja was allowed to speak regarding the issue and was not if favor of any major changes.

Proclamation for Kindness – The school district has asked Malad City and Oneida County to support April as Kindness month by passing a proclamation.

Commissioner Lewis made the motion to support a proclamation designating April as kindness month along with Malad City.

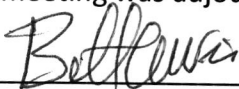
Commissioner Jepsen seconded. All commissioners approved and the motion carried.

County policies – The commissioners recounted the county policies and identified a few areas that they would like to address such as the vehicle use policy, event center rental policy and possible creating an investment policy, credit card policy and a records retention policy. Commissioner Jepsen also had questions with parts of the personnel policy.

The Forest Service permit - tabled until next meeting.

Airport weather station – the county committed \$9995.00 dollars to this project. Donors have contributed \$40,000.00 dollars to date.

The meeting was adjourned.



Bill Lewis, Chairman

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Matthew L. Colton, Clerk